

Bridgman Public Library
Board Minutes
February 28, 2017 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Crocker, Hill, Huff, Kuypers, Noll, Siewert and Wilk. Janoskey and John, excused.

Staff: Evans

Agenda Revisions: None.

Guests: None.

Public Comment: None.

Friends of the Library: Fuller outlined upcoming Friends events, including the annual Staff/Volunteer Appreciation Luncheon, the May 6th Spring Fling Dance, Membership Month, and the Community-wide Rummage and Book Sales. Fuller also announced that, pending a formal Friends of the Library vote, Judith Ray will be taking over as the group's President. Kuypers commended Fuller's leadership of the Friends, as well as expressed the Board's appreciation of their vibrant and positive contributions to the Library. Fuller will continue his involvement with the Friend's, though in more of a fund-raising capacity. Hill invited Fuller, or other representatives of the Friend's, to attend any upcoming Board Meetings.

Committee Updates: Personnel and Policy: None. **Finance:** Huff reported on Finance Committee's February 13th meeting, during which they reviewed CD rates and terms. In addition, Huff reported that the State has adjusted for the loss from tax and personal property, making a distribution of \$3,200.00 to the Library. **50th Anniversary:** None.

Lake Township Report: Wilk reported on Lake Township's February 21st Meeting. The Building Department granted \$5,160,965.40 in residential permits in 2016, vs \$2,914,369.33 in 2015, the highest amount in the past 10 years. The Township Board approved the purchase of dress uniforms for the Fire Department.

Director's Report: Evans reported that as a result of her request, the Mendel Center waived \$1,800.00 in fees for the upcoming Fandom Fest event, making them the event's primary sponsor.

Approval of Minutes: Siewert made the motion to approve the minutes of the January Board Meeting, second by Kuypers. Motion carried.

Treasurer's Report: Huff reviewed the current status of the Library's accounts.

Discussion Items: Chikaming Update: The Board discussed Chikaming Township Board's response to the libraries' request for more funding and agreed on a counteroffer. Evans, will work with the directors of New Buffalo and Three Oaks libraries to relay the offer to Chikaming Township Supervisor Bunte. **50th Anniversary Final Report:** Wilk reported on the overall success of the Anniversary activities and programs.

New Computer and Internet Policy (Internet Filtering): The Board discussed the new policy which calls for the use of filtering software on the library's Internet. The Board discussed how filtering software works and the procedures staff would follow to be compliant with the requirements of the Michigan Privacy Act and the Children's Internet Protection Act. Evans asked that the policy be adopted immediately so the filter could be installed at the same time as the new network. Huff made the motion to by-pass the 30 day waiting period and approve this policy, second by Wilk. Motion carried.

Action Items: Approve Bills: Crocker made the motion to pay the bills in the amount of \$30,263.09, second by Huff. Motion carried.

Communication and Correspondence: Evans received a thank you note from Mr. Gill, a new administrator at Westwood, in appreciation for our service to their residents.

For the Good of the Library/Board Training: None.

Time of Adjournment: Noll moved to adjourn the meeting at 9:05 A.M., second by Kuypers. Motion carried. The next meeting will be held on March 28th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Carol Ann Seewert Date: 3-28-17