

Bridgman Public Library  
Board Minutes  
August 28, 2018, 9:00 a.m.

**Call to Order:** 9:00 a.m.

**Present:** Board Members: Hill, Kuypers, Wilk, Huff, Bogue, Collins, Crocker, Janoskey, Noll

**Staff:** Evans, Hazelgrove

**Agenda Revisions:** None

**Guests:** None

**Public Comment:** None

**Friends of the Library:** None

**Committee Reports:**

- A. Kuypers reported that the Facilities Committee reviewed painting bids and two floor plans from KBA. Both plans were considered attractive. The floors plans with associated costs will be presented to the Board at the September meeting.

**Director's Report:**

Evans reported that there is still space in the New Buffalo Board Training scheduled for Saturday, Sept. 8, 9:00 a.m. to Noon. Collins will attend.

**Approval of Minutes:** Motion by Huff to approve the minutes of the July 24, 2018 meeting, Kuypers second. Motion carried.

**Treasurer's Report:** Huff reported that balance sheet is fine and discussed the profit and loss statement. Recommends getting bids for bookkeeping after the audit. The Finance Committee will meet in September to discuss cash investments.

**Discussion Items:**

**A. Annual Report:**

Reviewed the number of visits to the library, number of checkouts, and the increase in inter-library loans. Overall, the numbers show the library is being used differently than it was five years ago.

**B. Murals in Foyer:**

Evans shared drawings done by artist Amber Keaton for the murals in the foyer. The new murals will be prints that can be installed over the existing paintings. Motion by Huff to approve the proposal and the cost of \$1000, seconded by Collins. Motion carried.

**Action Items:**

- A. Approve Bills for \$31,531.00. Move for approval by Huff and second by Bogue. Motion carried.
- B. Exterior Painting Bids. Jeff Roberts bid was accepted. Option 1-3 (without option 4), for \$11,760. Motion to accept by Kuypers and seconded by Crocker. Motion carried.

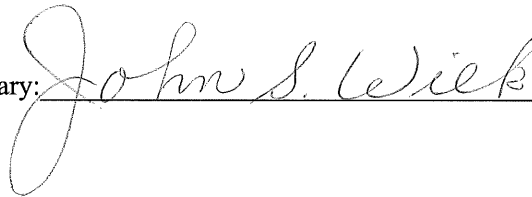
**Communication and Correspondence:**

Discussion about printing and copy services for patrons.

**Time of Adjournment:** Hill adjourned the meeting at 9:35 a.m. The next meeting will be held on September 25, 2018, at 9:00 a.m.

Submitted by  
Carolyn Hazelgrove

Approved by the Secretary:

 Date: 9/25/18