

Bridgman Public Library
Board Minutes
November 27, 2018, 9:00 a.m.

Call to Order: 9:00 a.m.

Present: Hill, Wilk, Collins, Crocker, Janoskey, and Noll

Staff: Evans

Agenda Revisions: None

Guests: None

Public Comment: None

Friends of the Library: Evans reported that the Friends November book sale was a success.

Committee Reports:

A. Finance: The committee met to review the audit report with Brian Hake from Kruggel Lawton, CPAs.

Directors Report: Evans reported on the social work open house and the “pop-up” library outreach effort at Reed Middle School.

Approval of Last Month’s Minutes: Janoskey moved to approve the minutes of the October 23, 2018 meeting. Collins seconded. Motion carried.

Treasurer’s Report: The Board reviewed Huff’s written report.

Discussion Items:

A. Floor Plans: The Board discussed the Ad Hoc Committee’s recommendations.

Action Items:

A. Approval of Bills: Wilk moved to pay the bills in the amount of \$31,425.65. Janoskey seconded. Motion carried.

B. Election of Officers: Crocker moved to elect the following: Hill, President; Kuypers, Vice President; Wilk, Secretary; Huff, Treasurer. Collins seconded. Motion carried.

C. 2018 Audit: Wilk moved to accept the 2018 audit report. Noll seconded. Motion carried.

D. 2019 Meeting Schedule: Noll moved to accept the 2019 meeting schedule with correction. Collins seconded. Motion carried.

E. KBA Contract: Wilk moved to accept the contract addendum with Kimberly Bolan and Associates. Noll seconded. Motion carried. Noll moved to accept an edited version of KBA’s floor plan B with work

to be phased over time at a cost not to exceed \$260,000. Wilk seconded. Motion carried.

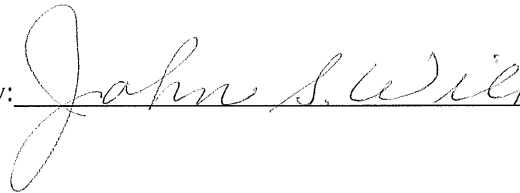
F. Holiday Gift for Staff: Janoskey moved to designate New Year's Eve as a holiday and give all staff holiday pay. Collins seconded. Motion carried.

Communication and Correspondence: The Board received a letter from Our Lady Queen of Peace Church thanking them for the library's donation to their food pantry.

Time of Adjournment: Hill adjourned the meeting at 9:56 a.m. The next meeting will be held on December 18, 2018, at 9:00 a.m.

Submitted by
Gretchen Evans

Approved by the Secretary:

 Date: 12/18/18