

Bridgman Public Library
Board Minutes
March 28, 2017 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Crocker, Huff, Janoskey, John, Kuypers, Noll, Siewert and Wilk. Hill, excused.

Staff: Evans, Gast

Agenda Revisions: None.

Guests: None.

Public Comment: None.

Friends of the Library: None.

Committee Updates: Facilities: Kuypers reported that parking bollards and lawn maintenance were discussed. **Strategic Planning:** Noll reported that Strategic Planning Committee has been established, he (Noll) will act as Committee Chair. **Finance:** John reported that the Library's investment strategies are under review.

Lake Township Report: Wilk reported on Lake Township's March 21st Meeting. The Building Department issued 19 residential building permits in February. The Board approved Gerbel & Company's 2016 audit report. The Board received the resignation of Cody Tucker; 2 part-time positions will be filled to replace him.

Director's Report: Evans reported that we experienced a power outage Friday evening, resulting in the Library being closed Saturday. In addition, the fire panel box back up batteries may have been damaged during the incident, which could affect the repair and maintenance budget. The Kimmel Grant sponsored Fractured Fairytales was presented at the High School Saturday, 200 guests attended.

Approval of Minutes: Siewert made the motion to approve the minutes of the February Board Meeting, second by Crocker. Motion carried. John requested that reports on the use of the Library's new internet filtering be made available for review.

Treasurer's Report: John reviewed the current status of the Library's Budget. Technology, as well as Repairs and Maintenance, will need to be adjusted.

Discussion Items: Chikaming Update: Evans reported that response to her recent counteroffer has been positive. Chikaming Township's Board must approve the terms, but their lawyer will be putting together a contract. Something formal may be available as early as next month's Meeting. **Library Investments:** John discussed Library Investments during Committee Updates.

Action Items: Approve Bills: Crocker made the motion to pay the bills in the amount of \$29,283.52, second by Huff. Motion carried. **Approve Lawn Care Maintenance Bid:** Huff made the motion to accept Stonegate Landscaping & Design's bid for lawn care, second by Noll. Motion carried. **Approve Parking Bollard Bid:** Huff made the motion to accept McGuire's bid for construction of new parking bollards (Alternate 1), second by Janoskey. Motion carried. **Approve Moving Of Funds From Horizon Bank To Honor Credit Union:** Huff made the motion to approve moving \$50,000.00 from Horizon Bank to Honor Credit Union, second by Crocker. Motion carried.

Communication and Correspondence: None.

For the Good of the Library/Board Training: None.

Time of Adjournment: Siewert moved to adjourn the meeting at 8:57 A.M., second by Noll. Motion carried. The next meeting will be held on April 25th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Caral Ann Siewert Date: 4-25-17