

Bridgman Public Library
Board Minutes
October 24, 2017 8:30 A.M.

Call to Order: 8:30 A.M.

Present: Board Members: Crocker, Hill, Huff, Janoskey, John, Kuypers, Noll, Siewert and Wilk.
Staff: Evans and Gast

Agenda Revisions: None.

Guests: None.

Public Comment: None.

Friends of the Library: Judith Ray reported that during the holiday season the Friends would visit local food banks to offer books for lower-income children along with the food baskets. They will also be participating in the Christmas Village, giving out alphabet soup. The Friends will be purchasing a Discovery Mini for the Story House Room.

Committee Reports: None.

Lake Township Report: Wilk reported on Lake Charter Township's October 17th Meeting.

Director's Report: Evans reported that she would be taking some vacation time the first week of November.

Approval of Minutes: Siewert made the motion to accept the Minutes from the September Board Meeting. Motion carried.

Treasurer's Report: John reviewed the financial documents.

Discussion Items: Strategic Planning: The Board reviewed and discussed the Strategic Plan. The Implementation Plan will be available for review at the November Board Meeting. John suggested having a Strategic Plan flyer designed and printed. **Board Vacancy:** The City vacancy is posted until November 1st. One letter of interest has been received. The Executive Committee will meet with the potential candidate and make a recommendation at the November Board Meeting. Three people have expressed interest in the Township vacancy. Their names have been forwarded to John Gast, who will appoint that representative. **Nominating Committee:** Kuypers will chair the Nominating Committee. **Fifth Third CDs:** Huff moved to cash out Fifth Third CDs, second by Wilk. Motion carried. Huff moved to purchase a thirty-seven month CD from First Source for \$60,000.00 (from those cashed out Fifth Third funds), second by Siewert. Motion carried with nay vote from John.

Action Items: Approve Bills: Crocker moved to pay the bills in the amount of \$32,735.79, second by Huff. Motion carried. **Approve CR Lawn Care Bid:** Siewert moved to approve the snow removal bid, second by Wilk. Motion carried.

Communication and Correspondence: Board Members received a copy of Nancy John's resignation. Crocker moved to accept her resignation with regret and appreciation for her contributions, second by Kuypers. Motion carried.

For the Good of the Library/Board Training: None.

Time of Adjournment: Hill adjourned the meeting at 9:48 A.M. The next meeting will be held on November 28th at 8:30 A.M.

Respectfully submitted by
Cindy Gast

Approved by the Secretary: Carol Ann Siewert Date: 11-28-17