

Bridgman Public Library
Board Minutes
May 22, 2018, 9:00 a.m.

Call to Order: 9:00 a.m.

Present: Board Members: Collins, Crocker, Hill, Huff, Janoskey, Kuypers, Noll and Wilk. Bogue absent, excused.

Staff: Evans.

Agenda Revisions: None

Guests: Megan Maroney

Public Comment: Patron Megan Maroney asked the Board to consider adding a sidewalk to connect Baldwin Road to the front door so that patrons with a disability have a safer path to the library. The Facilities Committee will consider Maroney's request at their next meeting and respond.

Friends of the Library: Evans reported that the Friends Garage Sale was a success.

Committee Reports: The Personnel and Policy Committee reviewed the 2018-19 Wage Proposal and reviewed two policies and the Bylaws at its last meeting. The Facilities Committee reviewed bids for the parking lot and the space planner proposals. The Finance Committee reviewed the 2018-19 Wage Proposal, the draft 2018-19 Budget, and discussed the possibility of bidding out accounting services in the fall.

Director's Report: No additions or questions.

Approval of Minutes: Huff made the motion to approve the minutes of the April 24 meeting, second by Kuypers. Motion carried.

Treasurer's Report: Huff reviewed the Cash and Investment Sheet.

Discussion Items: Bylaws: Personnel and Policy recommended the following changes to the Bylaws: allow the President to select committee chairs, revise the Treasurer's duties, add Chikaming Township to the list of municipalities the library reports to, remove an outdated reference to the Patriot Act, and revise the Board meeting agenda. The changes will be voted on at the June meeting. **Budget:** Huff reviewed the draft 2018-19 Budget. The Board will vote on the budget at the Budget Hearing in June. **Hotspot Policy and Agreement:** The Personnel and Policy Committee recommended the Board set aside the 30-day waiting period and adopt the policy as presented. Huff moved to accept the Hotspot Policy and Agreement, second by Wilk. Motion carried.

Action Items: Bills: Huff made the motion to pay the bills in the amount of \$26,831.19, second by Crocker. Motion carried. **2017-18 Wage Proposal:** Janoskey made the motion to accept the Wage Proposal, second by Kuypers. Motion carried. **Parking Lot Bids:** Kuypers made the motion to accept the bid from Shembarger, Noll second. Motion carried. **Space Planner:** Huff made the motion to accept the

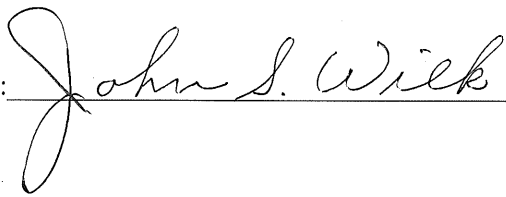
bid from Kimberly Bolan & Associates not to exceed \$9,000, second by Noll. Motion carried.

Communication and Correspondence: Patron Megan Maroney sent an email requesting the Board add a sidewalk to the front of the building.

Time of Adjournment: Hill adjourned the meeting at 9:36 a.m. The next meeting will be held on June 26, 2018, at 9:00 a.m.

Respectfully submitted by
Gretchen Evans

Approved by the Secretary:

 Date: 6/26/18