

**Bridgman Public Library
Board Minutes
December 12, 2023 - 9:00 A.M.**

Meeting Called to Order: 9:26 A.M. by Valauskas

Roll Call:

- **Present:** Valauskas, Collins, Fuller, Janoskey, Wilk
- **Excused:** Kole, Noll, Worcester

Staff: Skinner, Abele

Agenda Revisions: None

Guests: J. Bernstein - Friends of the Library, President

Public Comments: None

Friends of the Library (FoBPL):

- The Friends will host a book sale on January 26 & 27. On Saturday, the 27th, there will be a \$5 bag sale.
- The Friends are working with the library to research and apply for Google Ad Grants for Nonprofits. Google Ads help businesses gain visibility by increasing the chances of people finding them when doing online Google searches.

Committee Reports:

- **Personnel and Policy Committee:**
 - Skinner will update the Board Member Contact Sheet and distribute.
 - Valauskas suggested that each Board Member create a short bio that can be posted on the new website under the BPL Board of Trustees section. Skinner will create a questionnaire that Board members can fill out and then staff member Lion will post the responses to the website.
- **Facilities Committee:**
 - The malfunctioning lights will soon be fixed. The tree hanging over the fence by the book drop was trimmed.
- **Finance Committee/Treasurer Report:**
 - The budget will be reviewed in January 2024 to adjust for a few insurance expenditure changes.

Director's Report: Skinner highlighted several items from her written report:

- The MERS 457 Retirement Plan rep was at the library to discuss details with employees.
- The Pinecone Bird Feeders program was very popular and had 36 people in attendance.
- The library's new website is now active. An official launch will take place in January 2024.

Intellectual Freedom: *Intellectual freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment.* None for December.

Approval of Board Meeting Minutes: Motion made by Collins to approve the November 2023 Board Meeting Minutes as written. Motion seconded by Wilk. Motion carried.

Discussion Items:

- **2024 Board Meeting Schedule:** The 2024 Board Meeting Schedule was distributed to the Board members.
- **Honor Credit Union Meeting with Georgia Gipson:** The Finance Committee is happy with the interest rates and services offered at Honor Credit Union. The plan is to move funds from one CD that is maturing on December 13 into Honor CU.

Action Items:

- **Approval of November 2023 Bills:** Motion made by Janoskey to approve payment of November 2023 bills totaling \$23,271.92. Motion seconded by Valauskas. Motion carried.
- **Approval of Board Meeting Schedule for 2024:** Motion made by Collins to approve the Board Meeting dates for 2024. Motion seconded by Fuller. Motion carried.
- **Approval of Forming a Business Relationship with Honor Credit Union:** Motion made by Wilk to approve forming a business relationship with, and moving funds into, Honor Credit Union. Motion seconded by Janoskey. Motion carried.

Communications/Correspondence/Comments: None

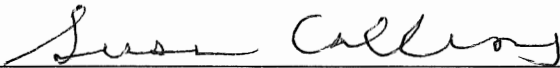
Regular Meeting adjourned: 10:01 A.M.

Next Meeting: January 23, 2024 - 9:00 A.M. at the library.

Respectfully submitted by:

Sarah Skinner, Director

Approved by the Secretary:



Date: 2-27-24