

**Bridgman Public Library  
Board Minutes  
April 23, 2024 - 9:00 A.M.**

**Meeting Called to Order:** 9:01 A.M. by Valauskas

**Roll Call:**

- **Present:** Valauskas, Fuller, Collins, Kole, Janoskey, Noll, Worcester
- **Excused:** Companion, Wilk

**Staff:** Skinner, Abele

**Agenda Revisions:** None

**Guests:** None

**Public Comments:** None

**Friends of the Library (FoBPL):**

Skinner gave the Friends update in Bernstein's absence.

- The Volunteer Luncheon was a success. 30 people attended and Regina Ritrovato was recognized as the Volunteer of the Year.
- The Friends Book Sale will be held on July 11, 12, 13 & 15.
  - Thursday, 6pm – 8pm: Preview sale for Friends members only
  - Friday, 10am – 4pm: Open to the public
  - Saturday, 10am – 2pm: Open to the public & fill a bag for \$5 sale
  - Monday, 3pm – 7pm: Leftover books will be free for the taking

**Committee Reports:**

- **Personnel and Policy Committee:**
  - The committee did not meet this month.
- **Facilities Committee:**
  - Lights have been replaced and we have received many positive comments from patrons.
  - Windows will be cleaned tomorrow.
  - The landscaping company will begin mowing this month.
  - The staff toilet is in the process of being fixed.
- **Finance Committee/Treasurer Report:**
  - The 2023-2024 amended budget and the budget proposal for 2024-2025 will be presented at next month's meeting.
  - Kole has marked up the by-laws pertaining to the check signing approval process.
  - Kole is awaiting a response on information he requested regarding Copyright Policies.
  - Financial Reports were reviewed and everything looks to be in good shape.

**Director's Report:** Skinner highlighted several items from her written report:

- The library has acquired two new collections: Board & Card Games and TonieBoxes. Tonieboxes are audio players that allow little people to switch the characters on top of the box in order to listen to different stories.
- Our new cataloger, S. Visser, has taken on several projects, including cataloging our Rare Books Collection, updating series call numbers, and converting MYS call numbers to FIC.
- Representative Joey Andrews visited on March 29 and 25 people attended to ask him questions.

**Intellectual Freedom:** *Intellectual freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment.* Reviewed the written report compiled by Skinner with a few recent examples.

**Approval of Board Meeting Minutes:** Motion made by Janoskey to approve the March 2024 Board Meeting Minutes as written. Motion seconded by Collins. Motion carried.

**Discussion Items:** None

**Action Items:**

- **Approval of March 2024 Bills:** Motion made by Kole to approve payment of March 2024 bills totaling \$36,088.92. Motion seconded by Fuller. Motion carried.

**Communications/Correspondence/Comments:** None

**Regular Meeting adjourned:** 9:51 A.M.

**Next Meeting:** May 28, 2024 - 9:00 A.M. at the library.

**Respectfully submitted by:**

Sarah Skinner, Director

Approved by the Secretary:



Date: 5-28-24