

**Bridgman Public Library
Board Minutes
June 25, 2024 - 9:00 A.M.**

Meeting Called to Order: 9:03 A.M. by Fuller

Roll Call:

- **Present:** Fuller, Collins, Janoskey, Noll, Wilk
- **Excused:** Valuaskas, Kole, Worcester

Staff: Skinner, Abele

Agenda Revisions: Motion made by Wilk to accept the agenda as written. Motion seconded by Collins. Motion carried.

Guests: J. Bernstein – Friends of the Library, President

Public Comments: None

Friends of the Library (FoBPL):

- The Friends have had 53 people join or renew their membership during the Friends of the Library Membership Drive, which runs June 1 – 30 every year.
- D. Rieth has accepted the vacant Friends Recording Secretary position and will begin in July.
- The Friends Book Sale will be held on July 11, 12, 13 & 15.
 - Thursday, 6pm – 8pm: Preview sale for Friends members only
 - Friday, 10am – 4pm: Open to the public
 - Saturday, 10am – 2pm: Open to the public & fill a bag for \$5 sale
 - Monday, 3pm – 7pm: Leftover books will be free for the taking

Committee Reports:

- **Personnel and Policy Committee:**
 - Staff pay raise letters were distributed last week.
 - SV decided BPL was not the right fit for her and resigned from her cataloging position. Skinner will take over cataloging duties and is currently hiring for a part-time Circulation Desk person.
- **Facilities Committee:**
 - CP and Skinner are working on resolving the water leak in the Community Garden. (See notes in Discussion Items).
- **Finance Committee/Treasurer Report:**
 - Reviewed reports.

Director's Report: Skinner highlighted several items from her written report:

- Nerf Nite was another success. 45 people attended.
- A staff work day took place on June 20 to finish moving books. All Non-Fiction books were moved to the outside wall. Mystery books were integrated into Fiction. And Westerns (both standard print and large print) were relocated to the last shelf of the Fiction section.
- Non-Fiction and Westerns have been weeded. Over-sized books will be reviewed next.

Intellectual Freedom: *Intellectual freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment.* No report this month.

Approval of Board Meeting Minutes: Motion made by Janoskey to approve the May 2024 Board Meeting Minutes as written. Motion seconded by Collins. Motion carried.

Discussion Items:

- **Proposed Budget for FY 24-25:** No more discussion needed.
- **Community Garden Water Repair:** The water in the Community Garden is currently shut off due to a leak underground between the hydrant and the faucet/spigot. CP has reached out to several plumbers for repair quotes. In the meantime, there are containers that can be filled at the patio faucet.

Action Items:

- **Approval of May 2024 Bills:** Motion made by Collins to approve payment of May 2024 bills totaling \$26,075.41. Motion seconded by Wilk. Motion carried.
- **Approval of Proposed FY24-25 Budget:** Motion made by Wilk to approve the proposed FY24-25 budget as written. Motion seconded by Janoskey. Motion carried.
- **Approval of Community Garden Water Repair:** Motion made by Fuller to approve up to \$2000 to repair the water leak in the Community Garden. Motion seconded by Noll. Motion carried.

Communications/Correspondence/Comments: Fuller mentioned that he regularly hears positive comments about the library out in the community.


Regular Meeting adjourned: Motion made by Noll to adjourn the meeting at 10:25 A.M. Motion seconded by Wilk. Motion carried.

Next Meeting: July 23, 2024 - 9:00 A.M. at the library.

Respectfully submitted by:

Sarah Skinner, Director

Approved by the Secretary:



Date:

8-27-24