

**Bridgman Public Library
Board Minutes
August 27, 2024 - 9:00 A.M.**

Meeting Called to Order: 9:00 A.M. by Valauskas

Roll Call:

- **Present:** Valauskas, Fuller, Kole, Collins, Janoskey, Wilk, Worcester
- **Excused:** Noll

Staff: Skinner, Abele

Agenda Revisions: Added *Discussion Item: Chikaming Board Member Position*

Guests: J. Bernstein – Friends of the Library, President

Public Comments: None

Friends of the Library (FoBPL):

- The Friends currently have 81 members - 10 more than last year.
- The new Friends of the Library Corresponding Secretary is F. Schoon.

Committee Reports:

- **Personnel and Policy Committee:**
 - The Library Director's job evaluation is due in September. Evaluation forms were distributed to board members. The deadline to complete the forms is September 6.
- **Facilities Committee:**
 - Reviewed document provided by the Facilities Committee with a list of projects that are in-process.
- **Finance Committee/Treasurer Report:**
 - Reviewed reports.

Director's Report: Skinner highlighted several items from her written report:

- The annual Halloween Party has been scheduled for October 10 from 5pm – 7pm. Board members are encouraged to participate and/or donate candy.
- Cindy P. is registered to attend cataloging training through MCLS in September. She will become the back-up cataloging person.
- The Little Free Library at Harbert Park in Chikaming Township has been registered and is now on the official Little Free Library Map.

Intellectual Freedom: *Intellectual freedom is the right of library users to read, seek information, and speak freely as guaranteed by the First Amendment.* Skinner highlighted several examples from her report.

Approval of Board Meeting Minutes: Motion made by Collins to approve the July 2024 Board Meeting Minutes as written. Motion seconded by Fuller. Motion carried.

Discussion Items:

- **Maintenance of wooden bench near the front door and the memorial stone near flagpole:** Bernstein has contact information for a patron who is willing to fix the wooden bench. Fuller will stabilize the memorial stone under the flagpole.
- **Added Item - Chikaming Board Member Position:** Chikaming Township has yet to indicate whether they would like a position to be added to the library board to represent their part of the library's service area. If they show interest, the library will proceed by sending a formal invitation letter and by updating the by-laws to reflect an additional board member position. Valauskas suggested creating a committee of current board members to investigate how other libraries structure their library boards.

Action Items:

- **Approval of July 2024 Bills:** Motion made by Kole to approve payment of July 2024 bills totaling \$30,913.76. Motion seconded by Worcester. Motion carried.

Communications/Correspondence/Comments: None

Regular Meeting adjourned: Motion made by Fuller to adjourn the meeting at 9:52 A.M. Motion seconded by Janoskey. Motion carried.

Next Meeting: September 24, 2024 - 9:00 A.M. at the library.

Respectfully submitted by:

Sarah Skinner, Director

Approved by the Secretary:



Date: 9/24/24