

**Bridgman Public Library
Board Minutes
February 25, 2025 - 9:00 A.M.**

Meeting Called to Order: 9:03 A.M. by Fuller

Roll Call:

- **Present:** Fuller, Collins, Janoskey, Shaver, Wilk
- **Excused:** Valauskas, Kole, Noll, Worcester

Staff: Skinner, Abele

Agenda Revisions: Wilk made a motion to accept the agenda as written. Motion seconded by Collins. Motion passed.

Guests: J. Bernstein, Friends of the Library, President

Public Comments: None

Friends of the Library (FoBPL):

- \$687 was made at the recent book sale.
- The Friends Volunteer Appreciation Luncheon will take place on April 30th. J. Woods has been chosen as the Volunteer of the Year.

Committee Reports:

- **Personnel and Policy Committee:**
 - No meeting this month.
- **Facilities Committee:**
 - The Community Garden was discussed. See notes in Discussion Items.
 - There is a leak above the side door in the lobby. Skinner called about getting it repaired but it cannot be fixed until the snow and ice is melted.
- **Finance Committee:**
 - Skinner gave a brief update in Kole's absence. There were no new items to discuss.

Director's Report: Skinner highlighted several items from her written report:

- The library welcomed author William Hazelgrove on February 11 for a talk on his newest book, *Dead Air: The Night that Orson Welles Terrified America*.
- There was an incident at the library on February 10, 2025 where law enforcement was called for assistance. Security camera footage was requested.
- After the video technicians were called to access security camera footage requested by the Bridgman Police Dept. (due to the incident on Feb 10), it was brought to our attention that the hard drive had crashed and needs to be replaced. Skinner would like to apply for a Risk Reduction Grant through the Par Plan (part of our building insurance) for new surveillance cameras and a recording device.

- **Approval of Board Meeting Minutes:** Motion made by Shaver to approve the January 2025 Board Meeting Minutes with minor changes. Motion seconded by Janoskey. Motion passed.

Discussion Items:

- **Resolution for Skinner to apply for the Michigan Par Plan Risk Reduction Program grant for a new security system:** Skinner would like to apply for a Par Plan Risk Reduction Program grant to defray the cost of upgrading the surveillance system while simultaneously moving forward with the system repairs.
- **By-law Updates:** Skinner completed updates to the by-laws, except for those pertaining to the addition of a Chikaming Township Board Member.
- **Community Garden Assessment/Issues:** Detailed discussion ensued around the complexities of maintaining the Community Garden and whether it should be continued. If it continues for the 2025 season, the Facilities Committee will keep record of ongoing issues and present them to the board at the end of the season when a vote will be taken regarding the 2026 season.
- **Chikaming Board Position:** Fuller requested to table this item until the March meeting when more Board Members are present to discuss next steps.

Action Items:

- **Approval of January 2025 Bills:** Motion made by Wilk to approve payment of January 2025 bills totaling \$18,428.55. Motion seconded by Collins. Motion passed.
- **Approval for Skinner to apply for the Michigan Par Plan Risk Reduction Program grant for a new security system:** Motion made by Fuller to give Skinner approval to apply for the grant while also moving forward with the security camera upgrades. Motion seconded by Wilk. Motion passed.
- **Approval of By-law Updates:** Motion made by Collins to accept the by-laws with minor changes to Section 10, Page 12. Motion seconded by Janoskey. Motion passed.
- **Approval to continue offering a Community Garden:** Motion made by Fuller to continue the Community Garden for the 2025 growing season. 5 - Yes, 0 - No, 0 - Abstentions. Motion passed.
- **Approval of Chikaming Board Position:** Motion made by Fuller to table this vote until next month's Board Meeting. Motion seconded by Shaver. Motion passed.

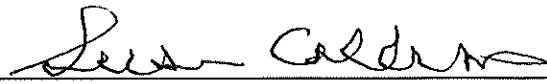
Communications/Correspondence/Comments: None

Meeting adjourned: 10:30 A.M.

Next Meeting: March 25, 2025 - 9:00 A.M. at the library.

Respectfully submitted by:

Sarah Skinner, Director

Approved by the Secretary:  Date: 4-22-25