

**PRIVACY STATEMENT
REGARDING ELECTRONIC PAYMENTS**

At BRIDGMAN PUBLIC LIBRARY, we know how concerned you are with how information about you is used and shared. This notice explains our Privacy Statement. When you visit www.bridgmanlibrary.org and click on 'FOR ONLINE ELECTRONIC GIVING CLICK HERE' you are accepting the terms and conditions of this policy.

INFORMATION GATHERED

IP Addresses

Information from users' IP addresses is used to diagnose problems with our servers and to administer our websites. Your IP address is used to track you anonymously and to gather broad aggregate demographic information. This information itself is not personally identifiable and is not linked to anything that would make such information personally identifiable.

Requested Demographic Information

When you use or register for Bridgman Public Library services, you may be asked to provide information that is essential to the provision of those services. Such information may consist of: name, email address, street address, zip code, and other demographic information. Other than as necessary to contact you as part of the Bridgman Public Library services in question (for example, to send you an email notification that you have requested), this personally identifiable information is retained in the form of internal databases as well as customary web server logs which are used to monitor and report on aggregate internet traffic patterns. The personally identifiable information collected and retained in this manner is not used or shared with any third party.

Cookies

To enhance your web experience, we use identifiers, often referred to as "cookies", to collect anonymous preference and user information. The information derived from the use of cookies does not include and is never merged with personally identifiable information or any information that is generally considered sensitive or controversial.

CONDITIONS OF USE, TERMS AND NOTICES

If you choose to visit www.bridgmanlibrary.org and click on 'FOR ONLINE ELECTRONIC GIVING CLICK HERE', your visit and any dispute over privacy is subject to this Notice and our Terms of Use, as well as limitations on damages, arbitration of disputes, and application of the law of the State of Michigan. If you have any questions or concerns about privacy at www.bridgmanlibrary.org, please send us a thorough description of that concern to: carol@bridgmanlibrary.com.

REFUND POLICY

There will be no refunds issued. For further information regarding this Privacy Statement, please contact Carol Richardson, Library Director of Bridgman Public Library at 269-465-3663.